



Select Board Meeting

Monday, October 5, 2020 7:00 PM

Virtual Meeting Broadcast on Comcast Channel 22 Verizon Channel 45

RECEIVED
TOWN CLERK'S OFFICE
2020 OCT -1 PM 3:28
TOWN OF ANDOVER, MASS

I. Call to Order – 7:00 P.M.

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

III. Communications/Announcements/Liaison Reports

IV. Public Hearings

A. Liquor License Transfer Hearing – (10 minutes)

Board to review and consider voting to approve the application of Charnik Lakeside LLC d/b/a Barron's Country Store, 429 Lowell Street, Andover, MA, for a transfer of a Wine and Malt Retail Package Store License from Barron's Country Store, Inc., 429 Lowell Street, Andover, MA, and that Keyur Patel, 1431 Pawtucket Blvd. Unit 69, Lowell, MA be the designated the manager.

V. Regular Business of the Board

A. Eagle Scout Project Gift Acceptance – (5 minutes)

Board to vote to accept gifts totaling up to \$10,000 for the purposes of an Eagle Scout Project at Spring Grove Cemetery.

B. Naming of the Ballardvale Fire Station and Ballardvale Green – (10 minutes)

Board to discuss and consider voting to approve a request by the George Thomson to name the Ballardvale Fire Station after former Fire Chief William T Downs and a request by the Perry Raffi to name the Ballardvale Green after former Town Manager Richard J. Bowen.

C. Halloween Trick-or-Treating – (5 minutes)

Board to discuss Halloween Trick-or-Treating.

D. In-Person Select Board Meetings – (10 minutes)

Board to discuss process of returning to in-person Select Board Meetings.

E. Post Office Lease – (15 minutes)

Board to consider voting to authorize the Town Manager to enter into and sign a new lease with the United States Postal Service for 1,105 square feet of interior space on the first floor of the Andover Town House at 20 Main Street for a five year period commencing as of August 1, 2020 and ending on July 31, 2025.

F. 2020 State Election Warrant – (5 minutes)

Board to discuss and consider voting to approve the 2020 State Election Warrant.

G. 2021 Annual Town Meeting and Town Election Calendar – (5 minutes)

Board to discuss and consider voting to approve and adopt the Annual Town Meeting and Town Election Calendar.

H. Continuation of Outdoor Dining on Public and Private Property – (15 minutes)

1. Board to consider approving a resolution supporting an extension of the 120-day Outdoor Dining Community Event on Town property.
2. Board to consider adopting the temporary regulations XI.8 and XI.9 governing the issuance of licenses for outdoor dining on public and private property.
3. Board to consider extending its delegation to the Town Manager of the authority to act as the Andover Local Licensing Authority for the purposes of facilitating outdoor dining through the approval of temporary alteration of existing premises for alcohol licenses.

VI. **Consent Agenda**

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Department	Name	Position	Rate/Term	Date of Hire
Community Services – Youth Services	Holly Khatchadurian	Seasonal	\$12.75/hr	9/28/2020
Town Clerk	Barbara Bourgeois	Pollworker	\$9.25/hr	9/30/2020
Town Clerk	Kaori Kelts	Pollworker	\$9.25/hr	9/30/2020
Town Clerk	Susan Rice	Pollworker	\$9.25/hr	9/30/2020
Town Clerk	Sarah Slaughter	Pollworker	\$9.25/hr	10/1/2020
Town Clerk	Amy Jaromin	Pollworker	\$9.25/hr	10/1/2020
Town Clerk	Stephanie Hart	Pollworker	\$9.25/hr	10/1/2020
Town Clerk	Linda Kosinski	Pollworker	\$9.25/hr	10/1/2020

VII. **Executive Session**

- A. Board to vote to go into Executive Session pursuant to Purpose 2 of Massachusetts General Laws, Chapter 30, Section 21(a), to conduct strategy sessions in preparation for negotiations with nonunion personnel, i.e., the Town Manager., and to approve and not release Executive Session Meeting Minutes of March 23, 2020 and not to return to open session.

VIII. **Adjourn**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Select Board will be conducted via remote participation to the greatest extent possible. For this meeting, members of the public who wish to watch the meeting may do so in the following manner: Andover TV COMCAST CHANNEL 22 AND VERIZON CHANNEL 45. Members of the public who wish to ask a question on particular agenda items during the regular meeting can do so by calling 311 from their landline or cell phone within the geographical boundaries of Andover or by

calling 978-623-8311 from anywhere or by emailing manager@andoverma.gov. Residents are encouraged to email their questions ahead of the meeting, however, staff will be available to present the Board with questions received during the meeting. Please include your name and address with your question.

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.